



THE BARN
GEORGE SPENCER TASTING ROOM
7155 Pawnee Road
Gibbon, NE 68840
(308)455-0717
www.georgespencerwine.com
tastingroom@georgespencerwine.com

Thank you for choosing George Spencer Tasting Room to host your special event! We are committed to working with you and look forward to creating a truly unique experience for you and your guests.

Attached is a rental contract with a list of policies for the event venue. Because we are a nontraditional event venue it is very important for us to have our own policies in place to protect both you and our property. If you have any questions or concerns about this contract or our policies please contact us before you sign and return it to us.

We will tentatively hold the date you requested for two weeks. This will allow time for you to review and return the contract with the security deposit.

You will also find a page attached pertaining to the details of your event. This is strictly for our use here at George Spencer Tasting Room so we may properly prepare for your event. I understand you may not be using some of these services and you can state that on the sheet. I also understand you may not have some of these things booked yet and can get that information to me at a later date.

We want your experience here to go perfectly and be a success in every way. We will do our best to accommodate any special needs or requests you may have. Please do not hesitate to contact us if you have any questions, suggestions or would like to inquire about any additional ways we may be of service.

Sincerely,

Tiffany Kegley, Owner

Georgespencerwine@gmail.com

Ashley Albright, General Manager

ashleygstr@gmail.com



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This Contract is hereby executed between _____ (“Renter”) and Geo. Spencer Tasting Room LLC on (date) _____.

This Contract governs the terms of rental of the _____ on (date) _____ for the following purpose: _____.

Maximum capacity allowed by the State of Nebraska Fire Marshall: 125.

Deposits

A \$500 security deposit and this signed contract is required to guarantee your date at the event venue for your function. This \$500 security deposit is in addition to your rental fee and will be returned after your event and the property has been inspected and cleared of any unnecessary damage. We ask that the building and grounds be left in the same condition after your event. The cost to repair any damage caused by you or your guests or any special cleaning services required as a result of your use will be deducted from your security deposit, or billed to you if the damage is over \$500. If there is no reason to hold the security deposit it will be returned within 1 week after your event.

The security deposit may be paid using a personal check, credit card or PayPal.

Payments

50% of your rental fee is due one month before your event, with the final 50% due one week before your function.

Rates

-Events

\$100/hour for minimum of 2 hours

\$1250 for full day rental

-Wedding Only

\$500 - includes use of our property the day of your wedding before 5pm, along with time the day before for a rehearsal.

-Wedding & Reception

\$1250 - Full day during Off Season or Fridays during peak season, which will include all day of your wedding, along with time the day before for rehearsal or decorating if needed.

\$2000 – Full Saturday during the months of June, July, August & September, along with time the day before for rehearsal or decorating if needed.



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Cancelation

100% of your deposit will be refunded if canceled 90 days prior to your event.

50% of deposit will be refunded 45 days prior to your event.

No refund of the deposit or rental fee will be issued for cancelations within 45 days of your event.

If for some unforeseen reason the event is cancelled by us, George Spencer Tasting Room, all deposits and rental fees collected will be refunded 100%.

What we will provide with your rental:

-Full use of the building and its facilities for the day or time of your event. We will provide staff to have the bar open during times requested and available to you and your guests.

-Tables and chairs for up to 125 guests in the Barn. For an additional charge of \$150 you may use our chairs for your outdoor ceremony, we will set them up and take them down. You may rent additional tables and chairs from the business of your choice. It is your responsibility to have delivered, set up, taken down and picked up by the rental company. For an additional \$75 we can arrange for our staff to put up and take down your rented ceremony chairs.

-A staff member to be present for you to set up or take down, and also to be available for your caterer, DJ/music providers and other event services to enter the building to set up.

-Use of our sound system, which will include a cordless microphone connected to speakers inside and outside of the Barn. If your event requires a bigger system it will be your responsibility to make arrangements for that.

Safety and Security

No keys will be provided. A staff member will be present when you need to enter the building or property.

For the safety of our guests and staff, all events will conclude by 11:00pm, with the facility being cleared of all guests no later than midnight.

Children attending an event must be supervised by an adult at all times. Any staff member of George Spencer Tasting Room reserves the right to remove guests from the property because of unsupervised children. Any damage to the property by children will be taken from the security deposit or billed to you if the amount is over \$500.

Any tampering with the fire alarm or security system will result in a \$500 fee being deducted from your security deposit.



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Smoking is not permitted in any building, or within 10 feet of any doorway.

Fire pit use by any guest is only permitted if permission is given by a George Spencer Tasting Room staff member.

In accordance with the Nebraska State Fire Marshall codes, no open flame devices or pyrotechnic device shall be used in any assembly occupancy. Open flame devices shall be permitted to be used where necessary for ceremonial or religious purposes, provided that precautions are taken to prevent ignition of any combustible material or injury to occupants.

George Spencer Tasting Room reserves the right to retain the services of a Security Officer if we deem it necessary because of the number of guests or the nature of the celebration. The cost will be charged to the renter.

George Spencer Tasting Room reserves the right to terminate a function if we feel it is out of control or if those attending the event refuse to follow our safety and security policies.

Guest parking and driving is only allowed in designated areas. There can be many unforeseen dangers to someone unaccommodated with a vineyard. George Spencer Tasting Room will not be responsible for any personal or property damage of any guest due to occupying space not designated for guests.

Any staff member of George Spencer Tasting Room reserves the right to limit or terminate alcohol consumption to any person on the property.

Any staff member of George Spencer Tasting Room reserves the right to refuse service to any guest and to have any guest removed from the property.

Facility Policies

No outside liquor may be brought onto the George Spencer Tasting Room property. Each guest caught bringing alcohol onto the property will result in George Spencer Tasting Room deducting \$100 from the security deposit, and the guest will be removed from the property.

Arrangements are to be made with George Spencer Tasting Room for alcohol to be served at your event.

Guests are prohibited from serving alcohol, including kegs, to themselves or other guests. Under-age drinking is strictly prohibited and charges may be pursued.

All decorations to be used on the property must be approved by a staff member of George Spencer Tasting Room.

Nothing may be nailed, taped or otherwise affixed to the exterior or interior walls, fixtures, floors, or entrances. If you have wall decorations for your event, please speak with a staff member so we can find an appropriate, damage free plan to hang them.



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No decorations releasing artificial scents of any kind may be used on the property.

Candles on tables must be securely supported on substantial noncombustible bases and candle flame is protected. All flames must be contained, and may not be less than 2 inches from the edge of the object containing the flame. *Candles must be unscented*

Removal of your event related items must be completed by midnight following the event, unless other arrangements have been made.

George Spencer Tasting Room will not be held liable for any lost or stolen property belonging to any guest. Lost Articles left after an event may be held for one week and then will be donated if unclaimed.

Gardens and Grounds are not to be disturbed. Picking flowers, foliage, greenery or grapes is strictly prohibited.

Glitter, confetti, party-poppers, silly-string, bird seed and rice are prohibited inside and outside all George Spencer Tasting Room property. Only bubbles, or real flower petals may be dispensed outside the buildings. Please speak with us about any other items not listed that you'd like to have dispensed at your event.

Littering is prohibited. Trash cans are available throughout the property for the convenience of our guests. If the property is littered, you may incur a cleanup fee.

George Spencer Tasting Room must have advance notice of all deliveries. We will provide a George Spencer Tasting Room staff member to be present for deliveries for any outside vendors for your event. We will not be responsible for any communications between you and your vendors. We will not be responsible for any setting up or taking down your outside vendor's property.

Vendors, Caterers

All Vendors must be approved by George Spencer Tasting Room. George Spencer Tasting Room maintains the right to refuse any vendor. All hired caterers must be familiar with and fully comply with all local, state, and federal laws, along with carrying the proper insurance for their business.

George Spencer Tasting Room and its staff will not in any way be responsible for damage to any property brought in by the renter or any other vendor.



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Please review the indemnification language below. To accept this contract, sign below.

By signing below, I agree that I have read and understand the terms of this Building Rental Contract and agree to adhere to these requirements of George Spencer Tasting Room as a condition of my rental of the property. I also agree to defend, indemnify, and hold harmless George Spencer Tasting Room from and against all claims, actions, or causes of action, liabilities, including attorneys' fees, and costs arising from the defense of any claim arising out of or resulting from the rental of George Spencer Tasting Room building as described in this contract, except in instances where our gross negligence is determined to be the principal or sole cause of the loss.

Signature: _____

Date: _____

Mailing Address: _____

Email Address: _____

Signature: _____

Date: _____

Signature: _____

Date: _____



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